



**SPECIAL MEETING MINUTES
OF THE
INDEPENDENT CITIZENS OVERSIGHT
COMMITTEE MEETING OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

Board of Trustees
Michael Allman
Phan Anderson
Jane Lea Smith
Rimga Viskanta
Katrina Young

Interim Superintendent
Tina Douglas

Independent Citizens Oversight Committee Members:
Robin Duveen/President, Lane Kiefaber/Secretary, Gary Aguirre, Diane Chau, Kevin DeHaan, Amy Flicker, Lucienne McCauley

Supported by the Business Services Division

**TUESDAY, JANUARY 17, 2023
6:00 PM**

**SUNSET HIGH SCHOOL
684 REQUEZA ST., ENCINITAS, CALIFORNIA 92024**

ATTENDANCE

COMMITTEE MEMBERS

Gary Aguirre (absent)	Amy Flicker (absent)
Diane Chau (absent)	Lane Kiefaber
Kevin DeHaan	Lucienne McCauley
Robin Duveen	

PRELIMINARY FUNCTIONS (ITEMS 1 - 4)

1. CALL TO ORDER 6:00 PM
The meeting was called to order at 6:03 PM by Mr. Duveen.
2. PLEDGE OF ALLEGIANCE
Mr. Duveen led the Pledge of Allegiance.
3. APPROVAL OF MINUTES / NOVEMBER 10, 2022 REGULAR MEETING
Motion by Ms. Keifaber, second by Ms. McCauley to approve the minutes of the November 10, 2022 Special Meeting, as shown in the attached supplements.
4. PUBLIC COMMENTS
No public comments were received.

INFORMATION ITEMS (ITEMS 5 - 6)

5. STAFF REPORT TINA DOUGLAS

Ms. Douglas gave updates about committee terms that will be ending in April 2023. The District will begin recruiting to fill the vacancies for Taxpayer Representative, Parent Active in a SDUHSD Parent Org., Parent of a SDUHSD Student, and potentially three at-large members. The Board will be involved in screening applications, and then we will begin setting up interviews.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Independent Citizens Oversight Committee, please contact the [Business Services Office](#). Notification 72 hours prior to the meeting will enable the staff to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the staff shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

Ms. Douglas also shared updates of the District working on the new superintendent search. The Board will be selecting to work with a search firm and will do so in January/February. The notion is to have a new superintendent will be placed by the start of the school year.

- 6. PROJECT & BUDGET REPORT MIKE COY / DAN YOUNG / JOHN ADDLEMAN
- Review of Presentation JOHN ADDLEMAN

John Addleman gave updates to projects across the District. Mike Coy gave updates on Camel Valley entrance has been completed and look great! There are also large on-going projects at TPHS for the art classrooms and gym. There were no change orders requested.

Daniel Young gave updates about modernization projects in planning including parking lot at SDA, Diegueno buildings and Cougar hall and some technology improvements at Carmel Valley and Diegueno. There are also upcoming projects at La Costa Canyon's fitness complex and Torrey Pines athletic center, and SDA locker room will be modernized as well. Lastly, there will be some improvements at the LCV Sports Complex planned for summer 2024.

DISCUSSION/ACTION ITEMS (ITEMS 7 - 8)

7. ELECTION OF REPRESENTATIVE

Motion by Ms. Kiefaber, second by Mr. DeHaan to elect Lucienne McCauley as the committee representative. Ayes: Kiefaber, DeHaan, McCauley, Duveen; Noes: None

8. ESTABLISHMENT OF AD HOC COMMITTEE

Mr. Duveen established the ad hoc committee consisting of Lucienne McCauley, Kevin DeHaan, and Robin Duveen. Ayes: Kiefaber, DeHaan, McCauley, Duveen; Noes: None

9. REVIEW OF 2021 ANNUAL REPORT

The committee briefly reviewed the previous year's annual report in preparation to create the 2022 report.

10. FUTURE AGENDA ITEMS

2022 Audit Review and upcoming Annual Report

11. MEETING ADJOURNMENT

Meeting adjourned at 7:11 PM.

ROBIN DUVEEN, PRESIDENT



JOHN ADDLEMAN, INTERIM ASSOCIATE SUPERINTENDENT, BUSINESS SERVICES

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The next regularly scheduled Independent Citizens Oversight Committee meeting will be held on March 14, 2023 at 6:00 PM, Location TBD.